

Dodge City Days



Event Approval Form

To be included in the **Dodge City Days Official Festival Guide**, the event in question must adhere to the criteria outlined below.

For approval from the Dodge City Days Committee, please complete and return this form to the Dodge City Area Chamber of Commerce via mail, email or walk-in (101 E. Wyatt Earp Blvd., Dodge City, KS, 67801 or dcdays@dodgechamber.com) by end of day on **Friday, February 1, 2019**.

Grandfathered-In Events: All Dodge City Days events that have been included in the Official Festival Guide prior to 2011 are automatically approved for the future, but are required to provide the basic event information below:

Event Name: _____ Event Date: _____

Event Contact Person: _____ Phone: _____ Email: _____

Does the event offer a lapel pin incentive? YES NO Details: _____

What to do next? If your event is grandfathered in, you're done! Please return this form along with the content for an approved listing for the official Festival Guide to the Chamber ASAP.

NEW Dodge City Days Events: All Dodge City Days events new to the Festival Guide since 2010 require approval from the Dodge City Days Committee. Please provide detailed information about your event below:

Event Name: _____

Event Contact Person: _____ Phone: _____ Email: _____

Has the event occurred during Dodge City Days in years past? YES NO

Details: _____

What is the event or activity's overall objective? _____

How is the event or activity "relevant" to the history and heritage of Dodge City? _____

Will the event or activity charge an admission or participation fee? YES NO

If you answered yes to the question above, please describe the "Dodge City Days lapel pin incentive" your event offers to the Dodge City Community (discount, free entry, promotion, etc.). _____

Does your event or activity fall within the traditional 10-day festival dates (July 25 – August 4)? YES NO

Provide Date: _____

Does your event or activity take place within Dodge City or Ford County limits? YES NO

Provide Location: _____

Using the back of this page, explain how the event or activity will enhance Dodge City Days as a whole, add value to the 50+ year old community celebration, and make a positive impact on community members and visitors.

What to do next: Please return this form to the Chamber of Commerce. The Dodge City Days committee will then review this application and contact you. If approved, a listing for the official Festival Guide will be sent to the contact person listed above for edits and / or confirmation.